

Clockwork Audio Visual Ltd - Health & Safety Policy 2015

Clockwork Audio Visual Ltd attaches the highest importance to the safety to its employees and others (contractors, visitors, and members of the public) who may be affected by its work or activities, and believes that the promotion of conditions essential to the health and safety of all personnel is the mutual objective for directors, management and employees. Therefore:

Our general intent is to: -

- Undertake all of the company's activities in a way that ensures the health and safety of employees, and others (visitors, contractors and members of the public) who may be affected by its work and activities;
- Establish and implement appropriate policies, procedures and arrangements to ensure the safety of employees;
- Ensure that adequate resources are made available to carry out these policies procedures and arrangements;
- Create and maintain a positive health and safety culture within our workforce so that there is a continuous, cost effective, improvement in our health and safety performance;
- Provide plant, equipment and systems of work that are safe and without risks to health;
- Provide safe arrangements for the use, handling, storage and transport of work articles and substances;
- Provide a safe place of work with safe access to it and safe egress from it;
- Provide adequate welfare facilities and arrangements;
- Provide hygienic work areas and work equipment and maintain them in this condition;
- Ensure that any significant hazards and risks of injury to employees and others from work activities are identified and to adopt all reasonably practicable means to eliminate those hazards or reduce the risks to as low as reasonably practicable;
- Establish and implement appropriate emergency procedures to be followed in situations of serious and imminent danger and to co-operate and co-ordinate with other occupiers of the premises and the emergency services;
- Appoint competent persons to carry out specified duties with regard to health & safety matters.
- Identify staff health and safety training requirements, in order to provide adequate information, instruction and supervision for employees and to take account of employees individual capabilities when assigning tasks to them;
- Consult with employees to ensure they are aware of the Health & Safety Policies and procedures and provide them with sufficient information, instruction, training and supervision to ensure all employees visitors and contractors are aware of the hazards in the workplace together with the necessary measures to be taken to eliminate or protect against these hazards;
- Prevent accidents and cases of work-related ill health or ensure such incidents are properly reported and investigated;
- Provide employees where beneficial to the prevention of work related illness or ill health conditions, with appropriate health surveillance;
- Control the activities of contractors working at or with Clockwork with respect to hazards and risks to health and safety and ensure that they develop and implement appropriate measures to maintain an acceptable level of health and safety during the performance of their contract;
- Establish monitoring, inspection and audit procedures to ensure the effective management of health and safety throughout the company and contractors;
- Review and revise the effectiveness and contents of this statement as appropriate and in any case annually to reflect changes in legislation and the nature of activities and the size or complexity of the organisation/establishment.

Signed:

Position:

Date:

Review Date:



Managing Director

15/01/2015

15/01/2016